

Treasurer

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

☎ 607 687 8670 📠 607 223 7035 🌐 www.TiogaCountyNY.gov

Barbara Roberts Treasurer **Paul Stagg** Deputy Treasurer **Laura Schurter** Chief Accountant



FINANCE, LEGAL & SAFETY COMMITTEE MEETING AGENDA - FINANCE October 13, 2026 AT 10:30AM

APPROVAL OF MINUTES: Minutes of September 15, 2026, Finance Committee

FINANCIAL: YTD Budget Report

OLD BUSINESS: Foreclosure update

NEW BUSINESS: Cannabis Sales Report as of 9-23-2026
Top 20 Taxable Sales Categories for 57 Counties and Tioga County
August Balance Sheet Report

PERSONNEL: Approved Remote Work
Employee leave of absence

RESOLUTIONS/PROCLAMATIONS: Amend Resolution No. 193-26
Create and fill Temporary Full-Time
Clerk (Seasonal) Position
Treasurer's Office

EXECUTIVE SESSION: None

ADJOURNMENT:

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FINANCE, LEGAL & SAFETY COMMITTEE MEETING MINUTES - FINANCE September 15, 2026 AT 10:30AM

ATTENDANCE:

Legislators: Monell, Ciotoli, Rose, Cantella, Aronstam, Standinger, Bunce, Brown

Staff: Roberts, Bailey, Haskell, Stagg, Schurter, Parke, DeWind, Freyvogel, Holbrook, Arcesi, Martin

Absent: Flesher

Guests: Drescher & Malecki LLP – K. Patronik, J. Kelly

APPROVAL OF MINUTES: Minutes of August 11, 2026, Finance Committee were read and a motion to approve by Legislator Ciotoli, seconded by Legislator Brown and unanimously carried.

FINANCIAL: The YTD Budget Report was reviewed, mentioned was a transfer of funds from training to office supplies.

: Auditors Kyle Patronik and Jessica Kelly from Drescher & Malecki, LLP presented Financial Statement results from the required FYE 2025 Audit of Tioga County, providing an unmodified opinion of a clean report with no findings. This is the best result a county can receive. It was noted that although inflation and other factors have resulted in an increase of expenditures over prior years, the County is still in a strong position.

OLD BUSINESS: The number of Foreclosure Auction Properties was updated to 42 tentative Parcels. Treasurer Roberts stated that the Tioga County Court is reviewing the properties.

NEW BUSINESS: The 2026 YTD Casino Revenue was reviewed, noting that the first two quarters have received \$5,879 more than the same 2 quarters of 2025.

: Deputy Treasurer Stagg presented the sales tax funds distribution to Towns and Villages, and the YTD county retained sales tax. Sales Tax received through August has also seen an increase, specifically 6.64% more than August 2025.

PERSONNEL: Accounting Associate III Suzanne Storelli started Tuesday, September 8th.

RESOLUTIONS/PROCLAMATIONS: 123 – Interfund Capital from General Fund to Capital Fund to Cover Costs of Awarded Paving Bids; 3 resolutions out of the Administrative Services Committee

EXECUTIVE SESSION: No confidential topics for discussion. Executive session not called.

ADJOURNMENT: 11:38 AM



TIOGA COUNTY, NEW YORK

Tioga County TREASURER YEAR-TO-DATE BUDGET REPORT

FOR 2026-10

	ORIGINAL	TRANSLATED	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USE/COL
A1325 Treasurer's							
A1325 410810	Pilot	-122,648.99	.00	-122,648.99	-115,179.10	-7,469.89	93.9%*
A1325 410811	IDA PILOT	-2,277,544.05	.00	-2,277,544.05	-2,106,787.03	-170,757.02	92.5%*
A1325 410900	Int & Pen	-850,000.00	.00	-850,000.00	-943,771.87	93,771.87	111.0%*
A1325 411131	OCC Tax	-14,000.00	.00	-14,000.00	-7,563.80	-6,436.20	54.0%*
A1325 412300	Treas Fee	-22,000.00	.00	-22,000.00	-21,166.57	-833.43	96.2%*
A1325 412301	Treas Fee	-70,000.00	.00	-70,000.00	-62,750.00	-7,250.00	89.6%*
A1325 412350	Tax Advt	-30,000.00	.00	-30,000.00	-22,575.00	-7,425.00	75.3%*
A1325 424010	Int & Earn	-1,000,000.00	.00	-1,000,000.00	-1,756,411.21	756,411.21	175.6%*
A1325 424010	M7674 Int & Earn	-75,000.00	.00	-75,000.00	-31,008.04	-43,991.96	41.3%*
A1325 426900	Ttasc	-50,000.00	.00	-50,000.00	-50,000.00	.00	100.0%*
A1325 510010	Salary Ft	504,067.00	.00	504,067.00	366,306.66	137,760.34	72.7%*
A1325 510020	Salary Pt	7,500.00	.00	7,500.00	8,412.65	-912.65	112.2%*
A1325 510030	Salary Ot	1,500.00	.00	1,500.00	36.07	1,463.93	2.4%*
A1325 510050	Salary Oth	1,500.00	.00	1,500.00	.00	1,500.00	.0%*
A1325 520050	Calculator	160.00	.00	160.00	.00	.00	.0%*
A1325 520070	Chairs	500.00	.00	500.00	.00	.00	.0%*
A1325 520090	Computer	.00	.00	.00	.00	.00	.0%*
A1325 520200	Office Eq	1,250.00	.00	1,250.00	1,888.96	21.02	98.9%*
A1325 540040	Books	1,200.00	.00	1,200.00	.00	.02	.0%*
A1325 540070	Car Maint	500.00	.00	500.00	.00	1,200.00	.0%*
A1325 540140	Cont Svs	140,000.00	.00	140,000.00	94,622.53	27,852.47	80.1%*
A1325 540180	Dues	1,000.00	.00	1,000.00	560.00	440.00	56.0%*
A1325 540220	Auto Fuel	200.00	.00	200.00	.00	.00	100.0%*
A1325 540320	Leased Eq	1,200.00	.00	1,200.00	.00	1,200.00	.0%*
A1325 540330	Legal Fees	300.00	.00	300.00	.00	300.00	.0%*
A1325 540350	Off Eq Mnt	500.00	.00	500.00	425.00	75.00	85.0%*
A1325 540390	Mileage	100.00	.00	100.00	.00	100.00	.0%*
A1325 540420	Office Sup	1,250.00	.00	1,250.00	1,580.34	327.34	70.2%*
A1325 540480	Postage	5,750.00	.00	5,750.00	3,374.94	2,375.06	58.7%*
A1325 540485	Printpaper	2,750.00	.00	2,750.00	2,235.40	514.60	81.3%*
A1325 540590	Serv Rnd	14,000.00	.00	14,000.00	4,313.48	9,205.52	34.2%*
A1325 540630	Stat Sup	100.00	.00	100.00	.00	100.00	.0%*
A1325 540660	Telephone	600.00	.00	600.00	279.91	320.09	46.7%*
A1325 540733	Train oth	4,000.00	.00	4,000.00	1,534.08	2,465.92	51.1%*
A1325 581088	St Ret	73,619.00	.00	73,619.00	40,966.91	32,652.09	55.6%*
A1325 583088	Social Sec	39,531.00	.00	39,531.00	26,911.20	12,619.80	68.1%*
A1325 584088	Work Comp	9,322.00	.00	9,322.00	7,860.22	1,461.78	84.3%*
A1325 585588	Disab Ins	446.00	.00	446.00	306.36	139.64	68.7%*
A1325 586088	Health Ins	147,409.00	.00	147,409.00	167,746.26	-20,337.26	-13.8%*
A1325 588988	Eap	120.00	.00	120.00	97.86	22.14	81.6%*



TIOGA COUNTY, NEW YORK

Tioga County TREASURER YEAR-TO-DATE BUDGET REPORT

FOR 2026-10

	ORIGINAL		TRANSFERS/		REVISED		YTD ACTUAL	ENCUMBRANCES	AVAILABLE		PCT USE/COL
	APPROP	ADJUSTMENTS	BUDGET	BUDGET	YTD ACTUAL	ENCUMBRANCES			BUDGET	USE/COL	
TOTAL Treasurer	-3,550,819.04	.00	-3,550,819.04	-4,387,753.79	18,206.00	818,728.75	123.1%				
TOTAL REVENUES	-4,511,193.04	.00	-4,511,193.04	-5,117,212.62	.00	606,019.58					
TOTAL EXPENSES	960,374.00	.00	960,374.00	729,458.83	18,206.00	212,709.17					
<u>A1362 Tax Advertising And Expenses</u>											
A1362 540010 Advertising	20,000.00	.00	20,000.00	12,623.80	7,376.20	.00	100.0%				
A1362 540330 Legal Fees	3,000.00	.00	3,000.00	33.70	.00	4,966.30	.7%				
A1362 540480 Postage	12,500.00	.00	12,500.00	11,283.96	.00	1,216.04	90.3%				
A1362 540485 Printpaper	3,000.00	.00	3,000.00	2,219.40	.00	780.60	74.0%				
TOTAL Tax Advertising And Exp	40,500.00	.00	40,500.00	26,160.86	7,376.20	6,962.94	82.8%				
TOTAL EXPENSES	40,500.00	.00	40,500.00	26,160.86	7,376.20	6,962.94					
<u>A1364 Expense Of County Owned Property</u>											
A1364 540140 Cont Svs	25,000.00	.00	25,000.00	77.09	.00	24,922.91	.3%				
TOTAL Expense of County owned	25,000.00	.00	25,000.00	77.09	.00	24,922.91	.3%				
TOTAL EXPENSES	25,000.00	.00	25,000.00	77.09	.00	24,922.91					
GRAND TOTAL	-3,485,319.04	.00	-3,485,319.04	-4,361,515.84	25,582.20	850,614.60	124.4%				
** END OF REPORT - Generated by Roberts, Barbara **											

Tioga County,

The New York State Office of Cannabis Management (the Office) is reaching out to provide the cannabis sales reported by retail dispensaries in Tioga County from 06-01-2026 – 08-31-2026. Provided below are the total cannabis sales reported to Office of Cannabis Management by retail dispensaries in your jurisdiction as of 09-23-2026. Please be aware, the sales data below does not represent tax payments made by licensees to the NYS Department of Taxation and Finance.

Tioga County

- Village of Waverly (Town of Barton): \$1,127,539.18

Total: \$1,127,539.18

Your county will or may already have received its distribution of tax payments from the New York State Comptroller's Office. Pursuant to Tax Law Section 496-b(b)(2), the county shall be entitled to retain twenty-five (25%) percent of the monies so distributed, with the remaining seventy five percent (75%) distributed to the towns, villages, and cities within the county in proportion to the sales of adult-use cannabis products by the retail dispensaries in those towns, villages and cities.

Please note that the sales data above and cannabis tax payments processed by the New York State Department of Tax and Finance may be revised following the reconciliation of licensee accounts. The sales data above is provided "as is" based on the self-reported information submitted by licensed adult use retail dispensaries. With respect to any questions you have about the taxes, interest and penalties that are collected by Department of Tax and Finance under Tax Law, you will need to reach out to Department of Taxation and Finance at: tax.sm.Accounting.Sales-Tax-Reports@tax.ny.gov. The New York State Office of Cannabis Management does not participate in the collection of taxes nor has jurisdiction over such matters.

Please reach out to municipalities@ocm.ny.gov for any further questions.

Tioga County,

The New York State Office of Cannabis Management (the Office) is reaching out to provide the cannabis sales reported by retail dispensaries in Tioga County from 03-01-2026 – 05-31-2026. Provided below are the total cannabis sales reported to Office of Cannabis Management by retail dispensaries in your jurisdiction as of 08-05-2026. Please be aware, the sales data below does not represent tax payments made by licensees to the NYS Department of Taxation and Finance.

Tioga County

- Village of Waverly (Town of Barton): \$1,199,448.28

Total: \$1,199,448.28

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Chart 8 provides a breakdown of top producing categories of taxable sales for the 57 counties (combined) outside of New York City. It is important to note there is missing data for the 4th quarter of SFY 2026 in the "Administration of Economic Programs" category. The primary source of sales tax in this category comes from private, and third-party, sales of automobiles and other motorized recreational vehicles when they are registered at state and local DMVs. The state was implementing a large IT system upgrade at all DMVs in the 4th quarter, which likely delayed reporting. While every county is impacted by this data shortfall, sales tax collections did occur.

CHART 8

57 Counties*, Total Taxable Sales by Category – SFY26 Compared to SFY25 (12 Months Ending February 28th, State Sales Tax Quarter)					
Rank	Description	2026 Taxable Sales	2025 Taxable Sales	\$ Change	% Change
1	Automobile Dealers	\$30,417,362,638	\$30,261,995,016	\$155,367,622	0.5%
2	Department Stores	\$28,566,423,020	\$27,563,194,356	\$1,003,228,664	3.6%
3	Restaurants and Other Eating Places	\$24,726,549,929	\$24,041,770,839	\$684,779,090	2.8%
4	Building Material and Supplies Dealers	\$14,206,261,110	\$13,701,237,097	\$505,024,013	3.7%
5	Gasoline Stations	\$13,577,894,488	\$14,117,160,242	(\$539,265,754)	-3.8%
6	Electric Pwr Generation, Transmission & Distribution	\$11,953,427,877	\$10,709,203,674	\$1,244,224,203	11.6%
7	Warehouse Clubs, Supercenters & Gen. Merchandise	\$10,611,225,727	\$10,355,198,318	\$256,027,409	2.5%
8	Grocery and Convenience Retailers	\$9,887,207,824	\$8,701,775,715	\$1,185,432,109	13.6%
9	Clothing and Clothing Accessories Retailers	\$9,372,711,377	\$8,297,975,288	\$1,074,736,089	13.0%
10	Automotive Repair and Maintenance	\$6,523,584,221	\$6,382,494,559	\$141,089,662	2.2%
11	Services to Buildings and Dwellings	\$4,836,509,263	\$4,292,314,075	\$546,195,208	12.7%
12	Administration of Economic Programs *	\$4,720,243,871	\$5,944,916,625	(\$1,224,672,754)	-20.6%
13	Furniture and Home Furnishings Retailers	\$4,338,710,970	\$4,240,680,759	\$98,030,211	2.3%
14	Traveler Accommodation	\$4,078,310,489	\$3,876,336,337	\$201,974,152	5.2%
15	Computer Systems Design and Related Services	\$4,038,756,010	\$3,402,189,453	\$636,566,557	18.7%
16	Other Miscellaneous Retailers	\$3,549,850,031	\$3,490,362,974	\$59,487,057	1.7%
17	Software Publishers	\$3,459,417,776	\$2,977,495,634	\$481,922,142	16.2%
18	Beer, Wine, and Liquor Retailers	\$3,081,839,532	\$3,166,101,690	(\$84,262,158)	-2.7%
19	Electronics and Appliance Retailers	\$2,944,839,468	\$3,005,112,225	(\$60,272,757)	-2.0%
20	Health and Personal Care Retailers	\$2,915,167,281	\$2,851,578,281	\$63,589,000	2.2%
Subtotal Top 20 in Taxable Sales		\$197,803,292,922	\$191,379,093,157	\$6,424,199,765	3.4%
Total Taxable Sales Period Ending February 28th		\$291,075,154,795	\$289,893,618,918	\$10,178,535,877	3.6%

There is virtually no data for Q4 for SFY 2026 for Administration of Economic Programs. The data is expected to be updated in the next release.

The Top 20 categories for the 57 counties do not change much year-to-year. For SFY 2026, two categories that were in the Top 20 for SFY 2025 dropped out of the group, including Wired & Wireless Telecommunications (#15) and Automotive Equipment Rental and Leasing (#19). The Wired and Wireless category has been on a consistent downward trend for several years driven by higher competition and lower pricing in the sector and will likely not break into the Top 20 in the future. New to the list for SFY 2026 are Software Publishers, and Health and Personal Care Retailers.

Sullivan County, Total Taxable Sales by Category -- SFY26 Compared to SFY25
(12 Months Ending February 28th, State Sales Tax Quarter)

Rank	Description	2026 Taxable Sales	2025 Taxable Sales	\$ Change	% Change
1	Department Stores	\$210,238,060	\$210,826,286	(\$588,226)	-0.3%
2	Automobile Dealers	\$167,070,383	\$163,400,290	\$3,670,093	2.2%
3	Building Material and Supplies Dealers	\$131,282,462	\$340,013,573	(\$208,731,111)	-61.4%
4	Gasoline Stations	\$129,147,189	\$137,557,044	(\$8,409,855)	-6.1%
5	Restaurants and Other Eating Places	\$101,570,917	\$96,903,124	\$4,667,793	4.8%
6	Traveler Accommodation	\$83,084,782	\$87,356,225	(\$4,271,443)	-4.9%
7	Electric Power Generation, Transmission and Distribution	\$73,847,361	\$49,019,245	\$24,828,116	50.6%
8	Grocery and Convenience Retailers	\$68,530,117	\$66,780,181	\$12,749,936	22.9%
9	Administration of Economic Programs	\$58,996,254	\$77,426,353	(\$18,430,099)	-23.8%
10	Automotive Repair and Maintenance	\$37,109,721	\$33,203,805	\$3,905,916	11.8%
11	Travel Arrangement and Reservation Services	\$36,493,073	\$4,750,172	\$31,742,901	668.2%
12	Warehouse Clubs, Supercenters, & Other Gen. Merch. Retailers	\$30,977,300	\$27,202,882	\$3,774,418	13.9%
13	Fuel Dealers	\$30,779,302	\$29,775,830	\$1,003,472	3.4%
14	Clothing and Clothing Accessories Retailers	\$28,866,610	\$27,919,030	\$947,580	3.4%
15	Beer, Wine, and Liquor Retailers	\$24,973,377	\$24,933,306	\$40,071	0.2%
16	Furniture and Home Furnishings Retailers	\$22,492,006	\$21,690,322	\$801,684	3.7%
17	Lumber & Other Construction Materials Merchant Wholesalers	\$22,446,413	\$19,541,043	\$2,905,370	14.9%
18	Hardware/Plumb. & Heat. Equip. Supplies Merch. Wholesalers	\$22,400,486	\$28,715,114	(\$6,314,628)	-22.0%
19	Other Miscellaneous Retailers	\$21,239,714	\$23,664,189	(\$2,424,475)	-10.2%
20	Services to Buildings and Dwellings	\$19,724,923	\$18,326,571	\$1,398,352	7.6%
Subtotal Top 20 in Taxable Sales		\$1,321,270,450	\$1,478,004,585	(\$156,734,135)	-10.6%
Total Taxable Sales Period Ending February 28th		\$1,798,624,900	\$1,870,829,330	(\$72,204,430)	-3.7%

Tioga County, Total Taxable Sales by Category -- SFY26 Compared to SFY25
(12 Months Ending February 28th, State Sales Tax Quarter)

Rank	Description	2026 Taxable Sales	2025 Taxable Sales	\$ Change	% Change
1	Automobile Dealers	\$110,482,480	\$104,845,096	\$5,637,384	5.4%
2	Gasoline Stations	\$80,398,190	\$82,636,648	(\$2,238,458)	-2.7%
3	Department Stores	\$77,258,619	\$75,156,862	\$2,101,757	2.8%
4	Electric Power Generation, Transmission and Distribution	\$73,498,926	\$57,742,441	\$15,756,485	27.3%
5	Restaurants and Other Eating Places	\$39,353,340	\$40,197,490	(\$844,150)	-2.1%
6	Administration of Economic Programs	\$25,797,229	\$33,249,434	(\$7,452,205)	-22.4%
7	Petroleum and Petroleum Products Merchant Wholesalers	\$24,656,993	\$26,488,101	(\$1,831,108)	-6.9%
8	Fuel Dealers	\$24,373,834	\$26,831,405	(\$2,457,571)	-9.2%
9	Building Material and Supplies Dealers	\$23,009,845	\$20,434,212	\$2,575,633	12.6%
10	Grocery and Convenience Retailers	\$19,750,043	\$15,181,253	\$4,568,790	30.1%
11	Automotive Repair and Maintenance	\$18,312,403	\$21,234,156	(\$2,921,753)	-13.8%
12	Furniture and Home Furnishings Retailers	\$17,401,723	\$16,062,807	\$1,338,916	8.3%
13	Spectator Sports	\$14,439,748	\$14,813,947	(\$374,199)	-2.5%
14	Warehouse Clubs, Supercenters, & Other Gen. Merch. Retailers	\$13,320,266	\$11,691,412	\$1,628,854	13.9%
15	Other Miscellaneous Retailers	\$12,566,413	\$11,436,558	\$1,129,855	9.9%
16	Semiconductor and Other Electronic Component Manufacturing	\$12,267,783	\$9,310,930	\$2,956,853	31.8%
17	Machinery, Equipment, and Supplies Merchant Wholesalers	\$8,710,052	\$6,689,942	\$2,020,110	30.2%
18	Wired and Wireless Telecommunications (except Satellite)	\$8,464,885	\$11,341,386	(\$2,876,501)	-25.4%
19	Building Equipment Contractors	\$7,865,207	\$9,232,820	(\$1,367,613)	-14.8%
20	Comm./Industrial Machinery & Equip. Rental and Leasing	\$7,791,862	\$7,537,502	\$254,360	3.4%
Subtotal Top 20 in Taxable Sales		\$619,719,841	\$602,114,402	\$17,605,439	2.9%
Total Taxable Sales Period Ending February 28th		\$856,072,107	\$822,689,796	\$33,382,311	4.1%

Tioga County

Balance Sheet - Governmental Funds

8/31/2026

	General	Capital Projects	Total Nonmajor Funds	Total Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$ 13,654,726.40	\$ -	\$ 4,545,121.44	\$ 18,199,847.84
Restricted Cash and Cash Equivalents	\$ 18,823,661.58	\$ 18,126,503.45	\$ -	\$ 36,950,165.03
Investments	\$ 24,413,877.02	\$ -	\$ 2,138,177.34	\$ 26,552,054.36
Restricted Investments		\$ 12,425,397.17	\$ 2,604,152.81	\$ 15,029,549.98
Receivables (net of allowances)		\$ -	\$ -	\$ -
Taxes	\$ 4,381,550.35	\$ -	\$ -	\$ 4,381,550.35
Leases	\$ 19,383.00	\$ -	\$ -	\$ 19,383.00
Other	\$ (2,408,385.93)	\$ -	\$ 31.35	\$ (2,408,354.58)
Intergovernmental Receivables	\$ 7,793,590.96	\$ 122,290.52	\$ 65,963.85	\$ 7,981,845.33
Prepaid Items	\$ (709,520.63)	\$ -	\$ -	\$ (709,520.63)
Total Assets	\$ 65,968,882.75	\$ 30,674,191.14	\$ 9,353,446.79	\$ 105,996,520.68
LIABILITIES				
Accounts Payable	\$ 173,274.33	\$ 182,400.95	\$ 23,059.05	\$ 378,734.33
Accrued Liabilities		\$ -	\$ -	\$ -
Intergovernmental Payables	\$ 101,029.51	\$ -	\$ -	\$ 101,029.51
Unearned Revenue	\$ 4,113,123.60	\$ -	\$ -	\$ 4,113,123.60
Other Liabilities	\$ 633,288.50	\$ -	\$ -	\$ 633,288.50
Total Liabilities	\$ 5,020,715.94	\$ 182,400.95	\$ 23,059.05	\$ 5,226,175.94
DEFERRED INFLOWS OF RESOURCES				
Deferred inflows of resources-Leases	\$ 19,031.00	\$ -	\$ -	\$ 19,031.00
Unavailable Revenue-Property Taxes	\$ 1,869,031.12	\$ -	\$ -	\$ 1,869,031.12
Total Deferred Inflows of Resources	\$ 1,888,062.12	\$ -	\$ -	\$ 1,888,062.12
FUND BALANCES				
Nonspendable	\$ (709,520.63)	\$ -	\$ -	\$ (709,520.63)
Restricted	\$ 5,137,669.77	\$ 23,907,647.55	\$ 2,931,334.71	\$ 31,976,652.03
Assigned	\$ 14,824,858.93	\$ 6,584,142.64	\$ 6,399,053.03	\$ 27,808,054.60
Unassigned	\$ 39,807,096.62		\$ -	\$ 39,807,096.62
Total Fund Balances	\$ 59,060,104.69	\$ 30,491,790.19	\$ 9,330,387.74	\$ 98,882,282.62
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 65,968,882.75	\$ 30,674,191.14	\$ 9,353,446.79	\$ 105,996,520.68

October 2026 Remote Work Report

ILS Remote Work Employees:

Irene Graven Program Administrator Approved to Work Seven Days Per Week

Jo Ellen Yoest Case Manager Approved to Work 2 Days Per Week

Anita Teed Grants and Program Administrative Assistant Approved to Work 2 Days Per Week

Stephanie Carrigg Paralegal Approved to Work 2 Days Per Week

Treasurer's Office

Laura Schurter Chief Accountant Approved to Work as Needed in Addition to Regular Working Hours

Paul Stagg Deputy Treasurer Approved to work as needed

Barbara Roberts Treasurer Approved to work as needed

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26

AMEND RESOLUTION NO. 193-26;
CREATE AND FILL TEMPORARY
FULL - TIME CLERK (SEASONAL) POSITION
TREASURER'S OFFICE

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: Resolution No. 193-26 created (1) temporary, full- time (Seasonal) position at the hourly rate of \$16.07 in 2026 and \$17.07 in 2027, in accordance with Resolution No. 196-09, effective October 14th, 2026; and

WHEREAS: The Treasurer's Office has identified a need to extend and fill the temporary, full-time Clerk position to provide clerical support within the office due to a leave of absence; and

WHEREAS: The County Treasurer has budget for said position in the approved 2026 budget; therefore be it

RESOLVED: That the County Treasurer shall be allowed to fill said position and extend duration of the position not to exceed beyond March 31, 2027.