

Treasurer

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Barbara Roberts Treasurer **Katie Chandler** Deputy Treasurer **Laura Schurter** Chief Accountant

FINANCE, LEGAL & SAFETY COMMITTEE MEETING MINUTES - FINANCE March 10th, 2026 AT 10:30AM

ATTENDANCE:

Legislators: Monell, Ciotoli, Rose, Cantella, Aronstam, Brown, Flesher, Standinger
Staff: Roberts, Chandler, Schurter, Potter, Park, DeWind, Freyvogel, Haskell,
Holbrook, Bailey, Arcesi, Mullen, Hammond, Klett
Absent: Bunce

APPROVAL OF MINUTES: Minutes of February 10th, 2026 Finance Committee were read and a motion to approve by Legislator Brown, seconded by Legislator Cantella and unanimously carried.

FINANCIAL: YTD Budget Report is tracking well.

OLD BUSINESS: Treasurer Roberts asked the committee if they had any objections to the Community College Billing information that was reviewed at the last meeting, being posted to the website. There were no objections or questions, the information will be posted after this meeting.

: 2025 Casino gaming revenue was reviewed. A total of 1.9M was received in 2025, an increase of 5% over 2024.

NEW BUSINESS: Treasurer Roberts thanked all the departments that answered questions on the Moody's credit rating questionnaire. The County received an upgrade from A1 to Aa3. Those rated Aa3 are judged to be of high quality and are subject to very low credit risk.

: The Treasurer's Annual Report was shared.

: A bond payment of \$688K will be made this month, lowering our balance to \$2.6M.

: The Treasurer's Office remote work report was shared. Only two staff members are approved to work remotely currently, and only in addition to the 35 hours' work in the office.

: Each year the County makes schools and villages whole for unpaid taxes. These payments are due by the end of March. The Treasurer's Office will be issuing payments this month. In total villages will receive \$602K, and schools will receive \$3.5M.

: Treasurer Roberts presented a current issue we have with ESS and past employees resetting their passwords. While the Treasurer's Office would like to further utilize ESS to

streamline processes and achieve some cost savings, this issue needs to be resolved first. Currently, the Payroll Coordinator is being asked to verify identity of past employees and then advise IT to reset their password. The Legislature was asked to consider who they wanted the verification process to fall to. Treasurer Roberts and Payroll Coordinator Potter will reach out to their respective list-serves to ask other Counties what they are doing.

: The Treasurer's Office is currently working on an office refresh for several spaces. Commissioner Hammond confirmed he was aware of the work, and it would be charged to DPW's budget.

PERSONNEL: A discussion was held about adding an Assistant Payroll Coordinator to the Treasurer's Office. Payroll Coordinator Potter answered several questions about the new positions, including what would comprise the workload, succession planning, and prospective projects. It was suggested to use another position within the office, however that has been tried over the last several years with no success. It was added that there were several duties within the Treasurer's Office that needed to be re-distributed, and the Assistant Payroll Coordinator position taking on all the payroll tasks would allow other positions to take on new tasks.

RESOLUTIONS/PROCLAMATIONS:

C02- CREATE AND FUND (1) FULL-TIME ASSISTANT PAYROLL COORDINATOR POSITION (TREASURER'S OFFICE)

C16- AMEND RESOLUTION NO. 76-26 ARTICLE 7 SETTLEMENT AND COURT ORDER TOWN OF CANDOR

EXECUTIVE SESSION: None

ADJOURNMENT: 11:02 am